

Northwest Regional Council - Regular Meeting

1:00 P.M. July 18, 2019

**Skagit County Commissioners Office,
1800 Continental Place, Mount Vernon
Commissioners Hearing Room
360-416-1300**

AGENDA

| Agenda Topic | Pages | Action Required |
|---|--------------|------------------------|
| 1. Call to Order | | |
| 2. Public Comment | | |
| 3. Consent Agenda | | |
| All matters listed with the Consent Agenda have been distributed to each Council Member for reading and study, are considered to be routine, and will be enacted by one motion of the Northwest Regional Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Council Member. | | |
| Consent Agenda: | | |
| a) Approval of the Minutes, Regular Meeting April 18, 2019 and Public Meeting April 26, 2019 | 1 - 4 | Motion to Approve |
| b) Approval of March, April and May 2019 Voucher Listings | 5 - 49 | Motion to Approve |
| c) 2019 Budget to Actual Report (January thru May) | 50 - 57 | Motion to Approve |
| d) Routine Contracts and Amendments | 58 - 60 | Motion to Approve |
| e) Cancellation of Warrants, Resolution #19-01 | 61 | Motion to Approve |
| f) Fund Balance Transfers | 62 - 63 | Motion to Approve |
| 4. Regular Agenda | | |
| a) 2019 Supplemental Budget, Resolution #19 - 02 | 64 - 84 | Motion to Approve |
| b) 2020-2023 Strategic Plan Update and Tentative Discretionary Funding Allocations for 2020 | Handout | Motion to Approve |
| c) County Contribution Request for 2020 | 85 - 89 | Motion to Approve |
| d) Legislative and Agency Updates | Verbal | Information |
| e) Nomination of Officers | Verbal | Motion to Approve |
| 4. Other Issues | | |
| • County Information Sharing | Verbal | Information |
| 6. Announcements | | |
| 7. Adjournment | | |

Future NWRC Meetings

Dec. 05 Skagit County Commissioners Office, Mt. Vernon, WA

For more complete information, please contact the NWRC office at (360) 676-6749 or 1-800-585-6749, 600 Lakeway Drive, Suite 100, Bellingham, WA 98225. Anyone needing special accommodations to participate in the meeting should contact the Northwest Regional Council by 5:00 P.M. 48 hours in advance of the scheduled meeting.

**MINUTES OF THE
NORTHWEST REGIONAL COUNCIL**

April 18, 2019

Skagit County Commissioners Hearing Room, Mount Vernon

COUNCIL: Island County Commissioners, Helen Price Johnson and Jill Johnson;
San Juan County Councilmembers, Jamie Stephens and Rick Hughes;
Skagit County Commissioners, Lisa Janicki and Ron Wesen; Whatcom
County Councilmember, Carol Frazey

STAFF: Aly Horry, Amanda McDade, Cindy Madigan, Dan Murphy, Elizabeth
Anderson, Kristine Glasgow, Pat Elwell

PUBLIC: Barbara Pesola, NWSSB Chair

The meeting was called to order at 10:00AM.

Public Comment: There was no public comment.

Consent Agenda: Motion was made by Island County Commissioner Helen Price Johnson and seconded by San Juan County Councilmember Rick Hughes to approve the Consent Agenda (items a through e): Minutes of the December 6, 2018 Regular Meeting; November 2018 Voucher Listings Nos. 62901 through 63113 in the amount of \$1,423,970.87; December 2018 Voucher Listings Nos 63114 through 63425 in the amount of \$1,645,709.91; January 2019 Voucher Listings Nos 63426 through 63618 in the amount of \$1,196,412.68; February 2019 Voucher Listings Nos 63619 through 63836 in the amount of \$1,615,915.54; the January to December 2018 Budget to Actual Report and; Routine Contracts and Amendments. The Motion passed unanimously.

Regular Agenda

Legislative and Agency Updates – Dan Murphy, NWRC Executive Director, presented an agency update as well as a legislative update related to long term services and supports budget requests; Powerpoint presentation handouts were distributed. Discussion followed.

The Long-Term Care Trust Act, HB1087 was described, including how it would be funded, the approved services, the establishment of a Trust Commission, and whom it would help. Discussion followed. The importance of letting the public know that these funds are minimal in relation to actual total cost of long-term care insurance was noted.

2018 Annual Financial Audit - The Exit Interview is scheduled for Friday, April 26 at 1PM at the NWRC office in Bellingham. A call-in option will be available. There are no

findings. Several board members indicated they will be calling in and requested this activity be posted as a public meeting.

Use of Funding from Accountable Community of Health – The Executive Director requested to continue pursuing partnerships with local hospitals to establish care coordination when discharging seniors and people with disabilities into stable, community-based living situations. Discussion followed. Members expressed concern that this program assist the whole region.

Motion was made by San Juan County Councilmember Rick Hughes and seconded by Skagit County Commissioner Lisa Janicki that the Northwest Regional Council authorizes use of up to \$130,000 in resources from the North Sound Accountable Community of Health to develop partnerships with local hospitals to improve ability to discharge seniors and people with disabilities into stable, community-based living situations. The Motion carried unanimously.

Skagit County Commissioner Ron Wesen excused himself to attend to another matter.

Whatcom County Jail Health Bid – The history of NWRC's relationship with the Whatcom County Jail Health Clinic was described. The current contract runs through the end of 2019. The Executive Director requested to respond to the county's procurement process to continue to provide services for the period 2020 through 2024. Discussion followed.

Motion was made by Island County Commissioner Helen Price-Johnson and seconded by Skagit County Commissioner Lisa Janicki that the Northwest Regional Council authorizes staff to respond to the next Whatcom County's solicitation of proposals to provide health services in the Whatcom County jail. The Motion passed unanimously.

Strategic Plan Outline - The Executive Director reviewed the purpose of the four-year strategic plan, issue areas and provided the preliminary results from the Issue Area 4 – Transportation brainstorming process. Powerpoint presentation handouts and an updated "NWRC Strategic Plan 2020-2023 Issue Areas – Draft" were distributed. A lengthy discussion followed.

Motion was made by San Juan County Councilmember, Rick Hughes and seconded by Whatcom County Councilmember Carol Frazey that the Northwest Regional Council authorizes staff to proceed with development of the 2020-2023 Strategic Plan, with focus on the following areas:

- 1. Building Long-Term Services and Supports to meet Complex Needs**
- 2. Providing Information and Access**
- 3. Supporting Family Caregivers and People Impacted by Dementia**
- 4. Transportation**
- 5. Coordination with Tribes**

The Motion passed unanimously.

The Executive Director distributed and reviewed “*NWRC 2017-2019 Funding Growth and Four-year Prognosis*” which included information on NWRC Senior Specific Funding. Discussion followed.

Other Issues

County Information Sharing – Board members shared highlights of activities of import occurring within their community.

Announcements

There were no announcements.

Adjournment

There being no further business, the meeting adjourned at 11:50 a.m.

Prepared and submitted by:

Patricia F. Elwell, HR/Office Manager

**MINUTES OF THE
NORTHWEST REGIONAL COUNCIL**

April 26, 2019

Northwest Regional Council Conference Room, Bellingham

COUNCIL: San Juan County Councilmembers, Jamie Stephens (telephonic)

STAFF: Cindy Madigan, Holly Fletcher-Love

PUBLIC: WA State Auditors, Elizabeth Corcoran, Richele Young (telephonic)

The meeting was called to order at 1:00PM.

Public Comment: There was no public comment.

Agenda

Audit Exit Interview – WA State Auditors, Elizabeth Corcoran and Richele Young presented the Accountability Audit Report for the Northwest Regional Council for the period January 1 2016 through December 31, 2018 and the Financial Statement and Federal Single Audit Report for the period January 1, 2018 through December 31, 2018.

There were no findings.

Adjournment

There being no further business, the meeting adjourned at 1:20PM.

Prepared and submitted by:

Cindy Madigan, Fiscal Manager

TO: Northwest Regional Council
FROM: Dan Murphy, Executive Director
DATE: July 11, 2019
SUBJECT: January-May, 2019 Budget to Actual Report

We are pleased to present you with the Budget to Actual Reports for the period January – May 2019. At 42% of the year, we earned 41% of projected revenues and expenditures are at 40% of projections.

Please let me know if you have questions.

Proposed Motion: The Northwest Regional Council approves the January-May, 2019 Budget to Actual Report.

| NORTHWEST REGIONAL COUNCIL | | TOTAL | | |
|--|--|-------------------|------------------|-------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 3,772,651 | 1,673,932 | 44% |
| 2 | DSHS - ALTSA - All Other | 4,802,411 | 1,853,051 | 39% |
| 3 | Health Care Authority | 6,826,155 | 2,782,839 | 41% |
| 4 | Local Funds | 119,628 | 62,279 | 52% |
| 5 | Other Contracted | 2,484,619 | 1,060,111 | 43% |
| Subtotal Current Year Funding | | 18,005,464 | 7,432,212 | 41% |
| 6 | Fund Balance Reserves | 255,657 | 145,176 | |
| Subtotal Funding (including reserves) | | 18,261,121 | 7,577,388 | 41% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 6,240,446 | 2,461,947 | 39% |
| 8 | Taxes & Benefits | 3,149,610 | 1,126,174 | 36% |
| Total Personnel | | 9,390,056 | 3,588,121 | 38% |
| 9 | Office/Operating Supplies | 52,450 | 29,486 | 56% |
| 10 | Small Tools/Capital Equipment | 38,650 | 37,840 | 98% |
| 11 | Professional Services | 342,648 | 158,262 | 46% |
| 12 | Communication | 105,007 | 42,970 | 41% |
| 13 | Travel | 232,501 | 75,556 | 32% |
| 14 | Occupancy / Insurance | 477,210 | 222,518 | 47% |
| 15 | Tenant Improvements, Furniture, Move | 150,000 | 145,176 | 97% |
| 16 | Miscellaneous | 151,936 | 46,887 | 31% |
| Total Operating Expenditures | | 1,550,402 | 758,695 | 49% |
| Total Direct Service and Administration | | 10,940,458 | 4,346,816 | 40% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | 602,096 | 266,434 | 44% |
| 19 | San Juan County Senior Services | 192,395 | 66,924 | 35% |
| 20 | Legal Services | 54,072 | 22,660 | 42% |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | 253,720 | 107,207 | 42% |
| 23 | Skagit County | 345,767 | 158,105 | 46% |
| 24 | Whatcom/San Juan Counties | 598,851 | 238,229 | 40% |
| 25 | Disaster Relief | 1 | - | 0% |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | 31,829 | 20,332 | 64% |
| 28 | SCCAA/ Skagit County | 35,484 | 14,927 | 42% |
| 29 | Opportunity Council | 41,951 | 19,208 | 46% |
| 30 | Long Term Care Ombudsman Program | 3,959 | - | 0% |
| 31 | Medicaid Transportation Brokerage | 3,000,000 | 1,190,254 | 40% |
| 32 | Family Caregiver Support Project & Respite Services | 407,284 | 167,109 | 41% |
| 33 | Dementia Partnerships Project | 64,385 | 18,305 | 28% |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | 112,603 | 38,526 | 34% |
| 35 | Caregiver Training/Agency Workers Health Insurance | 244,700 | 116,459 | 48% |
| 36 | Chronic Disease Self Management Program | 44,416 | 6,000 | 14% |
| 37 | Health Homes | 1,256,430 | 548,079 | 44% |
| Total Subcontractor Expenditures | | 7,289,943 | 2,998,758 | 41% |
| 38 | Total Expenditures | 18,230,401 | 7,345,574 | 40% |
| 39 | Difference Between Revenue and Expenditures | 30,720 | 231,814 | |

| NORTHWEST REGIONAL COUNCIL | | Community Programs | | |
|--|--|--------------------|------------------|-------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 142,000 | 37,805 | 27% |
| 2 | DSHS - ALTSA - All Other | 2,440,078 | 889,747 | 36% |
| 3 | Health Care Authority | | | |
| 4 | Local Funds | | | |
| 5 | Other Contracted | 80,906 | 52,927 | 65% |
| Subtotal Current Year Funding | | 2,662,984 | 980,479 | 37% |
| 6 | Fund Balance Reserves | - | - | |
| Subtotal Funding (including reserves) | | 2,662,984 | 980,479 | 37% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 990,267 | 363,538 | 37% |
| 8 | Taxes & Benefits | 522,792 | 167,836 | 32% |
| Total Personnel | | 1,513,059 | 531,374 | 35% |
| 9 | Office/Operating Supplies | 7,552 | 3,441 | 46% |
| 10 | Small Tools/Capital Equipment | 5,414 | 16,329 | 302% |
| 11 | Professional Services | 4,568 | 1,131 | 25% |
| 12 | Communication | 21,276 | 8,461 | 40% |
| 13 | Travel | 32,522 | 11,396 | 35% |
| 14 | Occupancy / Insurance | 100,977 | 38,494 | 38% |
| 15 | Tenant Improvements, Furniture, Move | - | | |
| 16 | Miscellaneous | 26,238 | 11,036 | 42% |
| Total Operating Expenditures | | 198,547 | 90,288 | 45% |
| Total Direct Service and Administration | | 1,711,606 | 621,662 | 36% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | 287,314 | 134,434 | 47% |
| 19 | San Juan County Senior Services | 192,395 | 66,924 | 35% |
| 20 | Legal Services | | | |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | | | |
| 23 | Skagit County | | | |
| 24 | Whatcom/San Juan Counties | | | |
| 25 | Disaster Relief | | | |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | | | |
| 28 | SCCAA/ Skagit County | | | |
| 29 | Opportunity Council | | | |
| 30 | Long Term Care Ombudsman Program | | | |
| 31 | Medicaid Transportation Brokerage | | | |
| 32 | Family Caregiver Support Project & Respite Services | 407,284 | 167,109 | 41% |
| 33 | Dementia Partnerships Project | 64,385 | 18,305 | 28% |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | |
| 36 | Chronic Disease Self Management Program | | | |
| 37 | Health Homes | | | |
| Total Subcontractor Expenditures | | 951,378 | 386,772 | 41% |
| 38 | Total Expenditures | 2,662,984 | 1,008,434 | 38% |
| 39 | Difference Between Revenue and Expenditures | - | (27,955) | |

| NORTHWEST REGIONAL COUNCIL | | Care Management | | |
|--|--|------------------|------------------|-------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 3,252,544 | 1,477,522 | 45% |
| 2 | DSHS - ALTSA - All Other | 110,492 | 17,479 | 16% |
| 3 | Health Care Authority | 1,552,185 | 606,166 | 39% |
| 4 | Local Funds | | | |
| 5 | Other Contracted | 660,375 | 247,667 | 38% |
| Subtotal Current Year Funding | | 5,575,596 | 2,348,834 | 42% |
| 6 | Fund Balance Reserves | - | - | |
| Subtotal Funding (including reserves) | | 5,575,596 | 2,348,834 | 42% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 3,041,738 | 1,201,358 | 39% |
| 8 | Taxes & Benefits | 1,527,036 | 543,499 | 36% |
| Total Personnel | | 4,568,774 | 1,744,857 | 38% |
| 9 | Office/Operating Supplies | 22,627 | 14,244 | 63% |
| 10 | Small Tools/Capital Equipment | 21,951 | 15,526 | 71% |
| 11 | Professional Services | 110,255 | 70,599 | 64% |
| 12 | Communication | 55,289 | 23,343 | 42% |
| 13 | Travel | 141,174 | 49,293 | 35% |
| 14 | Occupancy / Insurance | 284,185 | 130,346 | 46% |
| 15 | Tenant Improvements, Furniture, Move | - | - | |
| 16 | Miscellaneous | 55,302 | 18,246 | 33% |
| Total Operating Expenditures | | 690,783 | 321,597 | 47% |
| Total Direct Service and Administration | | 5,259,557 | 2,066,454 | 39% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | 314,782 | 132,000 | 42% |
| 19 | San Juan County Senior Services | | | |
| 20 | Legal Services | | | |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | | | |
| 23 | Skagit County | | | |
| 24 | Whatcom/San Juan Counties | | | |
| 25 | Disaster Relief | | | |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | | | |
| 28 | SCCAA/ Skagit County | | | |
| 29 | Opportunity Council | | | |
| 30 | Long Term Care Ombudsman Program | | | |
| 31 | Medicaid Transportation Brokerage | | | |
| 32 | Family Caregiver Support Project & Respite Services | | | |
| 33 | Dementia Partnerships Project | | | |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | |
| 36 | Chronic Disease Self Management Program | | | |
| 37 | Health Homes | | | |
| Total Subcontractor Expenditures | | 314,782 | 132,000 | 42% |
| 38 | Total Expenditures | 5,574,339 | 2,198,454 | 39% |
| 39 | Difference Between Revenue and Expenditures | 1,257 | 150,380 | |

| NORTHWEST REGIONAL COUNCIL | | Planning & Contracting | | |
|--|--|------------------------|------------------|-------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 378,107 | 158,605 | 42% |
| 2 | DSHS - ALTSA - All Other | 2,251,841 | 945,825 | 42% |
| 3 | Health Care Authority | 1,361,970 | 598,992 | 44% |
| 4 | Local Funds | | | |
| 5 | Other Contracted | 60,000 | 22,594 | 38% |
| Subtotal Current Year Funding | | 4,051,918 | 1,726,016 | 43% |
| 6 | Fund Balance Reserves | - | - | |
| Subtotal Funding (including reserves) | | 4,051,918 | 1,726,016 | 43% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 582,858 | 233,127 | 40% |
| 8 | Taxes & Benefits | 266,930 | 106,087 | 40% |
| Total Personnel | | 849,788 | 339,214 | 40% |
| 9 | Office/Operating Supplies | 7,476 | 4,057 | 54% |
| 10 | Small Tools/Capital Equipment | 5,238 | 2,980 | 57% |
| 11 | Professional Services | 19,190 | 11,601 | 60% |
| 12 | Communication | 8,074 | 3,751 | 46% |
| 13 | Travel | 27,988 | 10,844 | 39% |
| 14 | Occupancy / Insurance | 39,702 | 23,477 | 59% |
| 15 | Tenant Improvements, Furniture, Move | - | | |
| 16 | Miscellaneous | 41,216 | 4,186 | 10% |
| Total Operating Expenditures | | 148,884 | 60,896 | 41% |
| Total Direct Service and Administration | | 998,672 | 400,110 | 40% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | |
| 19 | San Juan County Senior Services | | | |
| 20 | Legal Services | 54,072 | 22,660 | 42% |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | 253,720 | 107,207 | 42% |
| 23 | Skagit County | 345,767 | 158,105 | 46% |
| 24 | Whatcom/San Juan Counties | 598,851 | 238,229 | 40% |
| 25 | Disaster Relief | 1 | | 0% |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | 31,829 | 20,332 | 64% |
| 28 | SCCAA/ Skagit County | 35,484 | 14,927 | 42% |
| 29 | Opportunity Council | 41,951 | 19,208 | 46% |
| 30 | Long Term Care Ombudsman Program | 3,959 | - | 0% |
| 31 | Medicaid Transportation Brokerage | | | |
| 32 | Family Caregiver Support Project & Respite Services | | | |
| 33 | Dementia Partnerships Project | | | |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | 112,603 | 38,526 | 34% |
| 35 | Caregiver Training/Agency Workers Health Insurance | 244,700 | 116,459 | 48% |
| 36 | Chronic Disease Self Management Program | 44,416 | 6,000 | 14% |
| 37 | Health Homes | 1,256,430 | 548,079 | 44% |
| Total Subcontractor Expenditures | | 3,023,783 | 1,289,732 | 43% |
| 38 | Total Expenditures | 4,022,455 | 1,689,842 | 42% |
| 39 | Difference Between Revenue and Expenditures | 29,463 | 36,174 | |

| NORTHWEST REGIONAL COUNCIL | | Non Emergency Transportation Brokerage | | |
|--|--|--|------------------|-------------|
| BUDGET TO ACTUAL REPORT | | | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | |
| 2 | DSHS - ALTSA - All Other | | | |
| 3 | Health Care Authority | 3,912,000 | 1,577,681 | 40% |
| 4 | Local Funds | 102,431 | | 0% |
| 5 | Other Contracted | - | | |
| Subtotal Current Year Funding | | 4,014,431 | 1,577,681 | 39% |
| 6 | Fund Balance Reserves | 82,348 | - | |
| Subtotal Funding (including reserves) | | 4,096,779 | 1,577,681 | 39% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 648,292 | 243,789 | 38% |
| 8 | Taxes & Benefits | 341,844 | 104,119 | 30% |
| Total Personnel | | 990,136 | 347,908 | 35% |
| 9 | Office/Operating Supplies | 8,700 | 3,829 | 44% |
| 10 | Small Tools/Capital Equipment | 3,600 | 2,177 | 60% |
| 11 | Professional Services | 33,000 | 19,851 | 60% |
| 12 | Communication | 12,680 | 4,971 | 39% |
| 13 | Travel | 3,248 | 839 | 26% |
| 14 | Occupancy / Insurance | 36,327 | 20,580 | 57% |
| 15 | Tenant Improvements, Furniture, Move | - | | |
| 16 | Miscellaneous | 9,088 | 2,445 | 27% |
| Total Operating Expenditures | | 106,643 | 54,692 | 51% |
| Total Direct Service and Administration | | 1,096,779 | 402,600 | 37% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | |
| 19 | San Juan County Senior Services | | | |
| 20 | Legal Services | | | |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | | | |
| 23 | Skagit County | | | |
| 24 | Whatcom/San Juan Counties | | | |
| 25 | Disaster Relief | | | |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | | | |
| 28 | SCCAA/ Skagit County | | | |
| 29 | Opportunity Council | | | |
| 30 | Long Term Care Ombudsman Program | | | |
| 31 | Medicaid Transportation Brokerage | 3,000,000 | 1,190,254 | 40% |
| 32 | Family Caregiver Support Project & Respite Services | | | |
| 33 | Dementia Partnerships Project | | | |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | |
| 36 | Chronic Disease Self Management Program | | | |
| 37 | Health Homes | | | |
| Total Subcontractor Expenditures | | 3,000,000 | 1,190,254 | 40% |
| 38 | Total Expenditures | 4,096,779 | 1,592,854 | 39% |
| 39 | Difference Between Revenue and Expenditures | - | (15,173) | |

| NORTHWEST REGIONAL COUNCIL | | Jail Health Program | | |
|--|--|---------------------|------------------|--------------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year Actual | 42% % of Budget |
| JANUARY - MAY 2019 | | | | |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | |
| 2 | DSHS - ALTSA - All Other | | | |
| 3 | Health Care Authority | | | |
| 4 | Local Funds | | | |
| 5 | Other Contracted | 1,373,788 | 604,538 | 44% |
| Subtotal Current Year Funding | | 1,373,788 | 604,538 | 44% |
| 6 | Fund Balance Reserves | 23,309 | - | |
| Subtotal Funding (including reserves) | | 1,397,097 | 604,538 | 43% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 900,527 | 389,630 | 43% |
| 8 | Taxes & Benefits | 450,113 | 191,996 | 43% |
| Total Personnel | | 1,350,640 | 581,626 | 43% |
| 9 | Office/Operating Supplies | 2,200 | 1,740 | 79% |
| 10 | Small Tools/Capital Equipment | 1,050 | 467 | 44% |
| 11 | Professional Services | 14,850 | 11,810 | 80% |
| 12 | Communication | 4,240 | 1,321 | 31% |
| 13 | Travel | 8,360 | 2,438 | 29% |
| 14 | Occupancy / Insurance | 9,902 | 5,710 | 58% |
| 15 | Tenant Improvements, Furniture, Move | - | | |
| 16 | Miscellaneous | 5,855 | 1,268 | 22% |
| Total Operating Expenditures | | 46,457 | 24,754 | 53% |
| Total Direct Service and Administration | | 1,397,097 | 606,380 | 43% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | |
| 19 | San Juan County Senior Services | | | |
| 20 | Legal Services | | | |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | | | |
| 23 | Skagit County | | | |
| 24 | Whatcom/San Juan Counties | | | |
| 25 | Disaster Relief | | | |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | | | |
| 28 | SCCAA/ Skagit County | | | |
| 29 | Opportunity Council | | | |
| 30 | Long Term Care Ombudsman Program | | | |
| 31 | Medicaid Transportation Brokerage | | | |
| 32 | Family Caregiver Support Project & Respite Services | | | |
| 33 | Dementia Partnerships Project | | | |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | |
| 36 | Chronic Disease Self Management Program | | | |
| 37 | Health Homes | | | |
| Total Subcontractor Expenditures | | - | - | |
| 38 | Total Expenditures | 1,397,097 | 606,380 | 43% |
| 39 | Difference Between Revenue and Expenditures | - | (1,842) | |

| NORTHWEST REGIONAL COUNCIL | | Other NWRC Activities | | |
|--|--|-----------------------|----------------|-------------|
| BUDGET TO ACTUAL REPORT | | Budget | % of Year | 42% |
| JANUARY - MAY 2019 | | Budget | Actual | % of Budget |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | |
| 2 | DSHS - ALTSA - All Other | | | |
| 3 | Health Care Authority | | | |
| 4 | Local Funds | 17,197 | 62,279 | 362% |
| 5 | Other Contracted | 309,550 | 132,385 | 43% |
| Subtotal Current Year Funding | | 326,747 | 194,664 | 60% |
| 6 | Fund Balance Reserves | 150,000 | 145,176 | |
| Subtotal Funding (including reserves) | | 476,747 | 339,840 | 71% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 76,764 | 30,505 | 40% |
| 8 | Taxes & Benefits | 40,895 | 12,637 | 31% |
| Total Personnel | | 117,659 | 43,142 | 37% |
| 9 | Office/Operating Supplies | 3,895 | 2,175 | 56% |
| 10 | Small Tools/Capital Equipment | 1,397 | 361 | 26% |
| 11 | Professional Services | 160,785 | 43,270 | 27% |
| 12 | Communication | 3,448 | 1,123 | 33% |
| 13 | Travel | 19,209 | 746 | 4% |
| 14 | Occupancy / Insurance | 6,117 | 3,911 | 64% |
| 15 | Tenant Improvements, Furniture, Move | 150,000 | 145,176 | 97% |
| 16 | Miscellaneous | 14,237 | 9,706 | 68% |
| Total Operating Expenditures | | 359,088 | 206,468 | 57% |
| Total Direct Service and Administration | | 476,747 | 249,610 | 52% |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | |
| 19 | San Juan County Senior Services | | | |
| 20 | Legal Services | | | |
| 21 | Nutrition | | | |
| 22 | ISR/Island County | | | |
| 23 | Skagit County | | | |
| 24 | Whatcom/San Juan Counties | | | |
| 25 | Disaster Relief | | | |
| 26 | Volunteer Services | | | |
| 27 | ISR/Island County | | | |
| 28 | SCCAA/ Skagit County | | | |
| 29 | Opportunity Council | | | |
| 30 | Long Term Care Ombudsman Program | | | |
| 31 | Medicaid Transportation Brokerage | | | |
| 32 | Family Caregiver Support Project & Respite Services | | | |
| 33 | Dementia Partnerships Project | | | |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | |
| 36 | Chronic Disease Self Management Program | | | |
| 37 | Health Homes | | | |
| Total Subcontractor Expenditures | | - | - | |
| 38 | Total Expenditures | 476,747 | 249,610 | 52% |
| 39 | Difference Between Revenue and Expenditures | - | 90,230 | |

July 9, 2019

TO: Northwest Regional Council
FROM: Dan Murphy, Executive Director
SUBJECT: NWRC Routine Contracts/Amendments

Background

The Northwest Regional Council receives funding from various sources and, in turn, contracts for a variety of community services. An update of contracted activity is provided at each NWRC Board meeting.

Issue

Since April 18, 2019, we have received the following contracts or amendments:

Contracts

| Contract No. | Purpose | Amount | Dates |
|---------------------|--|--|---------------------------------------|
| 1869-31860-02 | DSHS AAA - Contract Amendment State Federal | 5,798,007.00 + 68,659.00= \$5,866,666.00 | 7/7/2018 - 6/30/19 |
| | Community Health Plan of Washington Behavioral Health Care Services (In Process) | Fee for Service | 4/10/19- 4/10/20 w/auto-renewal |
| 1969-56872 | DSHS - Interlocal Agreement Working in Advance Long-Term payable | Based on Annual Review | 7/1/2019- 6/30/19 |
| 1869-31860-03 | DSHS AAA - Contract Amendment State Federal | 5,866,666.00+ 12,500.00= \$5,879,166.00 | 7/7/2019- 6/30/19 |
| 1969-41502-01 | DSHS AAA - Contract Amendment Older Americans Act | 1,500,407.00+ 393,719.00= \$1,894,126.00 | 1/1/2019- 9/30/20 |
| 1169-14982-08 | HCA-Transportation Broker Services | \$1,824,000.00 | 7/1/2019- 6/30/21 |
| 1969-53076 | DSHS-AAA State/Federal | \$5,815,909.00 | 7/1/2019- 6/30/20 |

Subcontracts for Services

| Contract No. | Contractor | Purpose | Dates |
|---------------------|-----------------------------|---|-------------------|
| 203017-NUTR (02) | Island Senior Resources | Award of Senior Farmers Market Nutrition Program Funding (In Process) | 6/1/19-12/31/19 |
| 203018-NUTR (02) | Skagit County Public Health | Award of Senior Farmers Market Nutrition Program Funding (In Process) | 6/1/19-12/31/19 |
| 203019-NUTR (02) | Whatcom Council on Aging | Award of Senior Farmers Market Nutrition Program Funding (In Process) | 6/1/19-12/31/19 |
| 203019-NUTR (03) | Whatcom Council on Aging | Change in NSIP Funding | 1/1/19-6/30/19 |
| 203017-NUTR (03) | Island Senior Resources | Award of Additional Home Delivered Meals (HDM) Funds to be spent by 6/30/19 | 1/1/19 – 6/30/19 |
| 2031018-NUTR (03) | Skagit County Public Health | Award of Additional HDM Funds to be spent by 6/30/19 | 1/1/19 – 6/30/19 |
| 203019-NUTR (04) | Whatcom Council on Aging | Award of Additional HDM Funds to be spent by 6/30/19 | 1/1/19 – 6/30/19 |
| 203011-KCSP (01) | Brigid Collins | Change in Kinship Caregiver Support Program (KCSP) - Statement of Work | 6/1/19 - 12/31/19 |
| 203012-KCSP (01) | Opportunity Council | Change in KCSP Statement of Work | 6/1/19 - 12/31/19 |
| 203214-JHP-T | Kristina VanVleet, RN | Jail Health Program Contract Nurse | 6/1/19 – 12/31/19 |
| 200220-JHP-T | Maurice Sean McDonald, LPN | Jail Health Program Contract Nurse | 7/1/19 – 12/31/19 |
| 200215-SHS | AdvancementNW | Supportive Housing Specialist (SHS) | 5/1/19-6/30/20 |
| 200216-SHS | Take Aim | Supportive Housing Specialist (SHS) | 5/1/13-6/30/20 |
| 200217-SHS | Back2Home | Supportive Housing Specialist (SHS) | 5/1/19-6/30/20 |
| 200218-SHS | Amy Cain | Supportive Housing Specialist (SHS) | 5/1/19-6/30/20 |
| 220128-CgCons | Stephanie Claus | Behavior Management for Family Caregiver Support Program (FCSP) | 5/1/19-6/30/22 |
| 220140-CgCons | Nancy Utt | Behavior Management for FCSP | 6/1/19-6/30/22 |
| 220141-CgCons | Bonnie Hendrickson | Behavior Management for FCSP | 7/1/19-6/30/22 |

Agreements

| Organization | Purpose | Dates |
|---|---|--------------------|
| Oak Harbor Senior Center | Facility Use Application Health Homes | 1/1/19 – 12/31/19 |
| WAHA & SHIBA | Partnership Agreement | 7/1/18 – 6/30/20 |
| John Berks dba DataLogic | Supplemental IT Support | 1/1/19 – 12/31/19 |
| Etactics | Business Associate Agreement, Customer Agreement, and IntelliClaim Pricing Addendum | |
| Xpio Health | HIPPA Business Associate Agreement | 6/11/2019 -ongoing |
| Whidbey Island Public Hospital District | Business Associate Agreement | 5/1/2019 -ongoing |
| Whatcom Council on Aging | Resident Services Coordination Agreement for Birchwood Manor | 9/1/19-8/31/20 |
| Whatcom Council on Aging | Resident Services Coordination Agreement for Catherine May | 7/1/19-6/30/20 |

Proposed Motion:

The Northwest Regional Council approves the above referenced contracts and agreements.

**NORTHWEST REGIONAL COUNCIL
RESOLUTION NO. 19-01**

**ORDERING THE CANCELLATION OF WARRANTS
MORE THAN A YEAR OLD**

WHEREAS, the Revised Code of Washington, Section 36.22.100, states the County legislative authority shall cancel county warrants not presented within one year of the date of their issue; and

WHEREAS, the County's Administrative Services Department has provided a list of warrants that were issued prior to July 1, 2018, but never presented;

NOW, THEREFORE, BE IT RESOLVED that Northwest Regional Council hereby cancel the warrants listed below.

(Checks issued before July 1, 2018)

| Fund | Check No. | Check Date | G/L Date | Explanation | Amount |
|----------------------------------|-----------|------------|----------|----------------|--------------------|
| 672 | 1045667 | 12/19/17 | 12/19/17 | REBECCA HEISER | \$ (189.11) |
| 672 | 1056343 | 04/17/18 | 04/17/18 | LIGEIA LESTER | \$ (66.92) |
| 672 | 1035366 | 08/08/17 | 08/08/17 | MICHAEL BAUGHN | \$ (10.00) |
| 672 | 1041644 | 10/24/17 | 10/24/17 | GERI GILBERT | \$ (4.00) |
| Total NW Regional Council | | | | | \$ (270.03) |

TOTAL WARRANTS TO BE CANCELLED

\$ 270.03

APPROVED by the Northwest Regional Council this 18th day of July, 2019:

Helen Price Johnson, Vice-Chair
Island County Commissioner

Jill Johnson
Island County Commissioner

Rick Hughes
San Juan County Council Member

Jamie Stephens, Chair
San Juan County Council Member

Ron Wesen, Chair
Skagit County Commissioner

Lisa Janicki
Skagit County Commissioner

Jack Louws
County Executive, Whatcom County

Carol Frazey
Whatcom County Council Member

ATTEST:

Daniel Murphy, Executive Director
Northwest Regional Council

TO: Northwest Regional Council

FROM: Dan Murphy, Executive Director

DATE: July 11, 2019

SUBJECT: Fund Balance Transfers

Background

In 2011 the Northwest Regional Council (NWRC) established policy to classify fund balances, including a Contingency Reserve fund, in compliance with Governmental Accounting Standards Board requirements. The Contingency Reserve Fund, as well as the Unassigned Fund Balance, is available for use at the discretion of the Executive Director. Any movement of funds into or out of reserves must be reported to the Governing Board at their next scheduled meeting.

Current Activity

NWRC Financial Statements report the following fund balances as of December 31, 2018:

| FUND BALANCES/NET POSITION | |
|---|-----------|
| Fund Balances: | |
| Nonspendable: | |
| Prepaid Expense | 64,487 |
| Restricted for: | |
| Northwest LEARN | 253,128 |
| TXIX Medicaid/Aging Network | 608,332 |
| Medicaid Transformation Demonstration Project | 199,876 |
| DSHS Working Advance | 1,065,312 |
| Committed to: | |
| Unemployment | 75,000 |
| Vacation/Sick Leave | 275,658 |
| Assigned to: | |
| Family Caregiver Support Project | 4,055 |
| Contingency Reserve | 821,311 |
| Unassigned | 1,417,973 |
| Total Fund Balances | 4,785,132 |

NWRC policy requires the Contingency Reserve Fund be 5%-7% of budgeted operating expenditures for use in unanticipated circumstances, such as a natural disaster, a lawsuit, a federal or state temporary shutdown, unexpected budget cuts, or unanticipated replacement of infrastructure such as computer networks or telephone systems.

2019 budgeted operating expenditures are \$18,230,401, and 5% is \$911,520. The recommended addition to the Contingency Reserve for 2019 is \$90,209.

PROPOSED MOTION: The Northwest Regional Council hereby approves the movement of \$90,209 from the Unassigned Fund Balance into the Contingency Reserve Fund.

TO: Northwest Regional Council

FROM: Dan Murphy, Executive Director

DATE: July 11, 2019

SUBJECT: SUPPLEMENTAL BUDGET #1 FOR 2019

This material related to our routine mid-year budget adjustment includes Resolution #19-02 for Supplemental Budget #1 and supporting detail materials, which reflect a net increase in funding of \$516,908 and an increase of \$303,678 in expenditures.

In summary, the major changes from the previously approved 2019 budget are:

Current Year Revenues

| Funding Source | Adjustments – Increase (Decrease) | Explanation |
|---|---|---|
| In-home Case Management and Contract Management | \$159,338 | 1.1% rate increase effective July 1, 2019 plus higher number of cases |
| Medicaid Requested Match | \$26,000 | Shift sources of funding for Island Senior Resources to draw down additional federal match. |
| Caregiver Training Reimbursement to Agencies | \$58,000 | Increased volume of caregivers being trained and increase in training hourly rate |
| DSHS Other | \$115,670 | Increased federal and state appropriations |
| Health Care Authority | \$140,000 | Increased trips and costs paid to Non-Emergency Medical Transportation providers |
| Peace Health Hospital and North Sound Community of Health | \$156,500 | Additional Funding for care transitions |
| Other Contracted | (\$138,600) | Reduction in reimbursement for Skagit County Recovery Care Program and other local contracts because of additional time required to hire FTE's. |
| Total Adjustments to Revenue | \$516,908 | |

Expenditures – Selected Line Items

| Line Item Description | Major Adjustment – Increase (Decrease) | Explanation |
|---|--|--|
| Salary and Benefits | (\$312,950) | Net of positions filled later in year than expected, turnover, addition of 3 new positions, and a reduction in health benefit cost with the change to PEBB of approximately \$200,000/yr |
| Communication | \$61,764 | Costs for cell phones for direct service employees for HIPPA compliance and upgraded software platform |
| Small tools | \$28,493 | Includes the cost of new computers for the Community Programs department, and for new employees |
| Occupancy | \$61,764 | Additional repair & maintenance costs for buildings under new leases |
| Tenant Improvements | \$70,000 | Carryforward of prior year expense. 2018 Budget was \$207,816, actual expense charged in 2018 was \$135,673 |
| Subcontracted Expenditures | \$195,100 | Increased costs per trip and utilization of Medicaid Transportation, and pass through reimbursement of caregiver training expenditures to home care agencies |
| Total Adjustments to Expenditures | \$303,678 | |
| Increase in unallocated funding, available for carryover | \$213,230 | |

NWRC Staff Positions

Adds: 2 FTE Care Coordinator for Hospital Care Transitions, 1 FTE Care Management Program Supervisor

Total FTE change: 3.0 FTE

PROPOSED MOTION:

The Northwest Regional Council hereby approves and adopts Resolution #19-02, Supplemental Budget #1.

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | TOTAL | | | % change |
|---|--------------------------------------|-------------------|------------------------|----------------|-------------|
| | | 2019 Budget | 2019 Revised Budget | Change | |
| Funding | | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 3,772,651 | 3,931,989 | 159,338 | 4% |
| 2 | DSHS - ALTSA - All Other | 4,802,411 | 5,008,481 | 206,070 | 4% |
| 3 | Health Care Authority | 6,826,155 | 6,966,155 | 140,000 | 2% |
| 4 | Local Funds | 119,628 | 130,628 | 11,000 | 9% |
| 5 | Other Contracted | 2,484,619 | 2,485,119 | 500 | 0% |
| Subtotal Current Year Funding | | 18,005,464 | 18,522,372 | 516,908 | 3% |
| 6 | Fund Balance Reserves | 255,657 | 255,657 | - | 0% |
| Subtotal Funding (including reserves) | | 18,261,121 | 18,778,029 | 516,908 | 3% |
| Percent Change from Original Budget | | | - | 3% | |
| Operating Expenditures | | | | | |
| 7 | Salaries & Wages | 6,240,446 | 6,147,515 | (92,931) | -1% |
| 8 | Taxes & Benefits | 3,149,610 | 2,929,591 | (220,019) | -7% |
| Total Personnel | | 9,390,056 | 9,077,106 | (312,950) | -3% |
| 9 | Office/Operating Supplies | 52,450 | 80,943 | 28,493 | 54% |
| 10 | Small Tools/Capital Equipment | 38,650 | 60,435 | 21,785 | 56% |
| 11 | Professional Services | 342,648 | 404,796 | 62,148 | 18% |
| 12 | Communication | 105,007 | 166,771 | 61,764 | 59% |
| 13 | Travel | 232,501 | 237,136 | 4,635 | 2% |
| 14 | Occupancy / Insurance | 477,210 | 538,777 | 61,567 | 13% |
| 15 | Tenant Improvements, Furniture, Move | 150,000 | 220,000 | 70,000 | 47% |
| 16 | Miscellaneous | 151,936 | 169,637 | 17,701 | 12% |
| Total Operating Expenditures | | 1,550,402 | 1,878,495 | 328,093 | 21% |
| Total Direct Service and Administration | | 10,940,458 | 10,955,601 | 15,143 | 0% |
| Percent Change from Original Budget | | | | 0% | |

TOTAL

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | | % |
|---|--|-------------------|-------------------|----------------|--------|
| | | Budget | Revised Budget | Change | change |
| Subcontractor Expenditures | | | | | |
| 17 | I&A/Case Management/FCSP | | | | |
| 18 | ISR/Island County | 602,096 | 639,874 | 37,778 | 6% |
| 19 | San Juan County Senior Services | 192,395 | 192,395 | - | 0% |
| 20 | Legal Services | 54,072 | 54,072 | - | 0% |
| 21 | Nutrition | | | | |
| 22 | ISR/Island County | 253,720 | 256,470 | 2,750 | 1% |
| 23 | Skagit County | 345,767 | 349,392 | 3,625 | 1% |
| 24 | Whatcom/San Juan Counties | 598,851 | 604,976 | 6,125 | 1% |
| 25 | Disaster Relief | 1 | 1 | - | 0% |
| 26 | Volunteer Services | | | | |
| 27 | ISR/Island County | 31,829 | 36,246 | 4,417 | 14% |
| 28 | SCCAA/ Skagit County | 35,484 | 35,484 | - | 0% |
| 29 | Opportunity Council | 41,951 | 41,951 | - | 0% |
| 30 | Long Term Care Ombudsman Program | 3,959 | 3,959 | - | 0% |
| 31 | Medicaid Transportation Brokerage | 3,000,000 | 3,140,000 | 140,000 | 5% |
| 32 | Family Caregiver Support Project & Respite Services | 407,284 | 462,440 | 55,156 | 14% |
| 33 | Dementia Partnerships Project | 64,385 | 64,385 | - | 0% |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | 112,603 | 112,603 | - | 0% |
| 35 | Caregiver Training/Agency Workers Health Insurance | 244,700 | 299,800 | 55,100 | 23% |
| 36 | Chronic Disease Self Management Program | 44,416 | 28,000 | (16,416) | -37% |
| 37 | Health Homes | 1,256,430 | 1,256,430 | - | 0% |
| Total Subcontractor Expenditures | | 7,289,943 | 7,578,478 | 288,535 | 4% |
| 38 | Total Budgeted Expenditures | 18,230,401 | 18,534,079 | 303,678 | 2% |
| 39 | Unallocated Funding | 30,720 | 243,950 | 213,230 | |
| 40 | Percent Change in Total Budget | | | 2% | |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Community Programs | | |
|---|--------------------------------------|--------------------|------------------------|---------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 142,000 | 142,000 | - |
| 2 | DSHS - ALTSA - All Other | 2,440,078 | 2,462,671 | 22,593 |
| 3 | Health Care Authority | | | - |
| 4 | Local Funds | | | - |
| 5 | Other Contracted | 80,906 | 80,906 | - |
| Subtotal Current Year Funding | | 2,662,984 | 2,685,577 | 22,593 |
| 6 | Fund Balance Reserves | - | - | - |
| Subtotal Funding (including reserves) | | 2,662,984 | 2,685,577 | 22,593 |
| | Percent Change from Original Budget | | | 1% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 990,267 | 950,248 | (40,019) |
| 8 | Taxes & Benefits | 522,792 | 463,866 | (58,926) |
| Total Personnel | | 1,513,059 | 1,414,114 | (98,945) |
| 9 | Office/Operating Supplies | 7,552 | 7,125 | (427) |
| 10 | Small Tools/Capital Equipment | 5,414 | 24,997 | 19,583 |
| 11 | Professional Services | 4,568 | 4,693 | 125 |
| 12 | Communication | 21,276 | 63,092 | 41,816 |
| 13 | Travel | 32,522 | 33,482 | 960 |
| 14 | Occupancy / Insurance | 100,977 | 117,462 | 16,485 |
| 15 | Tenant Improvements, Furniture, Move | - | - | - |
| 16 | Miscellaneous | 26,238 | 32,300 | 6,062 |
| Total Operating Expenditures | | 198,547 | 283,151 | 84,604 |
| Total Direct Service and Administration | | 1,711,606 | 1,697,265 | (14,341) |
| | Percent Change from Original Budget | | | -1% |

Community Programs

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|------------------|-----------------------|---------------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | 287,314 | 269,092 | (18,222) |
| 19 | San Juan County Senior Services | 192,395 | 192,395 | - |
| 20 | Legal Services | | | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | | | - |
| 23 | Skagit County | | | - |
| 24 | Whatcom/San Juan Counties | | | - |
| 25 | Disaster Relief | | | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | | | - |
| 28 | SCCAA/ Skagit County | | | - |
| 29 | Opportunity Council | | | - |
| 30 | Long Term Care Ombudsman Program | | | - |
| 31 | Medicaid Transportation Brokerage | | | - |
| 32 | Family Caregiver Support Project & Respite Services | 407,284 | 462,440 | 55,156 |
| 33 | Dementia Partnerships Project | 64,385 | 64,385 | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | - |
| 36 | Chronic Disease Self Management Program | | | - |
| 37 | Health Homes | | | - |
| Total Subcontractor Expenditures | | 951,378 | 988,312 | 36,934 |
| 38 | Total Budgeted Expenditures | 2,662,984 | 2,685,577 | 22,593 |
| 39 | Unallocated Funding | - | - | |
| 40 | Percent Change in Total Budget | | | 1% |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Care Management | | |
|---|--------------------------------------|------------------|------------------------|------------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 3,252,544 | 3,411,882 | 159,338 |
| 2 | DSHS - ALTSA - All Other | 110,492 | 162,492 | 52,000 |
| 3 | Health Care Authority | 1,552,185 | 1,552,185 | - |
| 4 | Local Funds | | | - |
| 5 | Other Contracted | 660,375 | 534,375 | (126,000) |
| Subtotal Current Year Funding | | 5,575,596 | 5,660,934 | 85,338 |
| 6 | Fund Balance Reserves | - | - | - |
| Subtotal Funding (including reserves) | | 5,575,596 | 5,660,934 | 85,338 |
| | Percent Change from Original Budget | | | 2% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 3,041,738 | 3,005,777 | (35,961) |
| 8 | Taxes & Benefits | 1,527,036 | 1,455,862 | (71,174) |
| Total Personnel | | 4,568,774 | 4,461,639 | (107,135) |
| 9 | Office/Operating Supplies | 22,627 | 25,485 | 2,858 |
| 10 | Small Tools/Capital Equipment | 21,951 | 25,543 | 3,592 |
| 11 | Professional Services | 110,255 | 169,568 | 59,313 |
| 12 | Communication | 55,289 | 73,009 | 17,720 |
| 13 | Travel | 141,174 | 144,726 | 3,552 |
| 14 | Occupancy / Insurance | 284,185 | 308,683 | 24,498 |
| 15 | Tenant Improvements, Furniture, Move | - | - | - |
| 16 | Miscellaneous | 55,302 | 57,286 | 1,984 |
| Total Operating Expenditures | | 690,783 | 804,300 | 113,517 |
| Total Direct Service and Administration | | 5,259,557 | 5,265,939 | 6,382 |
| | Percent Change from Original Budget | | | 0% |

Care Management

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|------------------|-----------------------|---------------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | 314,782 | 370,782 | 56,000 |
| 19 | San Juan County Senior Services | | | - |
| 20 | Legal Services | | | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | | | - |
| 23 | Skagit County | | | - |
| 24 | Whatcom/San Juan Counties | | | - |
| 25 | Disaster Relief | | | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | | | - |
| 28 | SCCAA/ Skagit County | | | - |
| 29 | Opportunity Council | | | - |
| 30 | Long Term Care Ombudsman Program | | | - |
| 31 | Medicaid Transportation Brokerage | | | - |
| 32 | Family Caregiver Support Project & Respite Services | | | - |
| 33 | Dementia Partnerships Project | | | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | - |
| 36 | Chronic Disease Self Management Program | | | - |
| 37 | Health Homes | | | - |
| Total Subcontractor Expenditures | | 314,782 | 370,782 | 56,000 |
| 38 | Total Budgeted Expenditures | 5,574,339 | 5,636,721 | 62,382 |
| 39 | Unallocated Funding | 1,257 | 24,213 | |
| 40 | Percent Change in Total Budget | | | 1% |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Planning & Contracting | | |
|---|--------------------------------------|------------------------|------------------------|----------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | 378,107 | 378,107 | - |
| 2 | DSHS - ALTSA - All Other | 2,251,841 | 2,383,318 | 131,477 |
| 3 | Health Care Authority | 1,361,970 | 1,361,970 | - |
| 4 | Local Funds | | | - |
| 5 | Other Contracted | 60,000 | 60,000 | - |
| Subtotal Current Year Funding | | 4,051,918 | 4,183,395 | 131,477 |
| 6 | Fund Balance Reserves | - | - | - |
| Subtotal Funding (including reserves) | | 4,051,918 | 4,183,395 | 131,477 |
| | Percent Change from Original Budget | | | 3% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 582,858 | 558,371 | (24,487) |
| 8 | Taxes & Benefits | 266,930 | 236,860 | (30,070) |
| Total Personnel | | 849,788 | 795,231 | (54,557) |
| 9 | Office/Operating Supplies | 7,476 | 9,448 | 1,972 |
| 10 | Small Tools/Capital Equipment | 5,238 | 3,862 | (1,376) |
| 11 | Professional Services | 19,190 | 28,215 | 9,025 |
| 12 | Communication | 8,074 | 8,131 | 57 |
| 13 | Travel | 27,988 | 27,892 | (96) |
| 14 | Occupancy / Insurance | 39,702 | 47,446 | 7,744 |
| 15 | Tenant Improvements, Furniture, Move | - | - | - |
| 16 | Miscellaneous | 41,216 | 40,812 | (404) |
| Total Operating Expenditures | | 148,884 | 165,806 | 16,922 |
| Total Direct Service and Administration | | 998,672 | 961,037 | (37,635) |
| | Percent Change from Original Budget | | | -4% |

Planning & Contracting

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|------------------|-----------------------|---------------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | - |
| 19 | San Juan County Senior Services | | | - |
| 20 | Legal Services | 54,072 | 54,072 | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | 253,720 | 256,470 | 2,750 |
| 23 | Skagit County | 345,767 | 349,392 | 3,625 |
| 24 | Whatcom/San Juan Counties | 598,851 | 604,976 | 6,125 |
| 25 | Disaster Relief | 1 | 1 | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | 31,829 | 36,246 | 4,417 |
| 28 | SCCAA/ Skagit County | 35,484 | 35,484 | - |
| 29 | Opportunity Council | 41,951 | 41,951 | - |
| 30 | Long Term Care Ombudsman Program | 3,959 | 3,959 | - |
| 31 | Medicaid Transportation Brokerage | | | - |
| 32 | Family Caregiver Support Project & Respite Services | | | - |
| 33 | Dementia Partnerships Project | | | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | 112,603 | 112,603 | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | 244,700 | 299,800 | 55,100 |
| 36 | Chronic Disease Self Management Program | 44,416 | 28,000 | (16,416) |
| 37 | Health Homes | 1,256,430 | 1,256,430 | - |
| Total Subcontractor Expenditures | | 3,023,783 | 3,079,384 | 55,601 |
| 38 | Total Budgeted Expenditures | 4,022,455 | 4,040,421 | 17,966 |
| 39 | Unallocated Funding | 29,463 | 142,974 | |
| 40 | Percent Change in Total Budget | | | 0% |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Non Emergency Transportation Brokerage | | |
|---|--------------------------------------|--|------------------------|---------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | - |
| 2 | DSHS - ALTSA - All Other | | | - |
| 3 | Health Care Authority | 3,912,000 | 4,052,000 | 140,000 |
| 4 | Local Funds | 102,431 | 76,965 | (25,466) |
| 5 | Other Contracted | - | | - |
| Subtotal Current Year Funding | | 4,014,431 | 4,128,965 | 114,534 |
| 6 | Fund Balance Reserves | 82,348 | 28,777 | (53,571) |
| Subtotal Funding (including reserves) | | 4,096,779 | 4,157,742 | 60,963 |
| | Percent Change from Original Budget | | | 1% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 648,292 | 602,122 | (46,170) |
| 8 | Taxes & Benefits | 341,844 | 288,712 | (53,132) |
| Total Personnel | | 990,136 | 890,834 | (99,302) |
| 9 | Office/Operating Supplies | 8,700 | 10,540 | 1,840 |
| 10 | Small Tools/Capital Equipment | 3,600 | 3,760 | 160 |
| 11 | Professional Services | 33,000 | 40,450 | 7,450 |
| 12 | Communication | 12,680 | 13,184 | 504 |
| 13 | Travel | 3,248 | 3,082 | (166) |
| 14 | Occupancy / Insurance | 36,327 | 46,835 | 10,508 |
| 15 | Tenant Improvements, Furniture, Move | - | - | - |
| 16 | Miscellaneous | 9,088 | 9,057 | (31) |
| Total Operating Expenditures | | 106,643 | 126,908 | 20,265 |
| Total Direct Service and Administration | | 1,096,779 | 1,017,742 | (79,037) |
| | Percent Change from Original Budget | | | -7% |

Non Emergency Transportation Brokerage

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|------------------|-----------------------|---------------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | - |
| 19 | San Juan County Senior Services | | | - |
| 20 | Legal Services | | | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | | | - |
| 23 | Skagit County | | | - |
| 24 | Whatcom/San Juan Counties | | | - |
| 25 | Disaster Relief | | | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | | | - |
| 28 | SCCAA/ Skagit County | | | - |
| 29 | Opportunity Council | | | - |
| 30 | Long Term Care Ombudsman Program | | | - |
| 31 | Medicaid Transportation Brokerage | 3,000,000 | 3,140,000 | 140,000 |
| 32 | Family Caregiver Support Project & Respite Services | | | - |
| 33 | Dementia Partnerships Project | | | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | - |
| 36 | Chronic Disease Self Management Program | | | - |
| 37 | Health Homes | | | - |
| Total Subcontractor Expenditures | | 3,000,000 | 3,140,000 | 140,000 |
| 38 | Total Budgeted Expenditures | 4,096,779 | 4,157,742 | 60,963 |
| 39 | Unallocated Funding | - | - | |
| 40 | Percent Change in Total Budget | | | 1% |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Jail Health Program | | |
|---|--------------------------------------|---------------------|------------------------|-----------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | - |
| 2 | DSHS - ALTSA - All Other | | | - |
| 3 | Health Care Authority | | | - |
| 4 | Local Funds | | | - |
| 5 | Other Contracted | 1,373,788 | 1,373,788 | - |
| Subtotal Current Year Funding | | 1,373,788 | 1,373,788 | - |
| 6 | Fund Balance Reserves | 23,309 | 6,880 | (16,429) |
| Subtotal Funding (including reserves) | | 1,397,097 | 1,380,668 | (16,429) |
| | Percent Change from Original Budget | | | -1% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 900,527 | 901,786 | 1,259 |
| 8 | Taxes & Benefits | 450,113 | 423,743 | (26,370) |
| Total Personnel | | 1,350,640 | 1,325,529 | (25,111) |
| 9 | Office/Operating Supplies | 2,200 | 3,800 | 1,600 |
| 10 | Small Tools/Capital Equipment | 1,050 | 800 | (250) |
| 11 | Professional Services | 14,850 | 19,600 | 4,750 |
| 12 | Communication | 4,240 | 4,770 | 530 |
| 13 | Travel | 8,360 | 8,710 | 350 |
| 14 | Occupancy / Insurance | 9,902 | 11,296 | 1,394 |
| 15 | Tenant Improvements, Furniture, Move | - | - | - |
| 16 | Miscellaneous | 5,855 | 6,163 | 308 |
| Total Operating Expenditures | | 46,457 | 55,139 | 8,682 |
| Total Direct Service and Administration | | 1,397,097 | 1,380,668 | (16,429) |
| | Percent Change from Original Budget | | | -1% |

Jail Health Program

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|------------------|-----------------------|-----------------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | - |
| 19 | San Juan County Senior Services | | | - |
| 20 | Legal Services | | | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | | | - |
| 23 | Skagit County | | | - |
| 24 | Whatcom/San Juan Counties | | | - |
| 25 | Disaster Relief | | | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | | | - |
| 28 | SCCAA/ Skagit County | | | - |
| 29 | Opportunity Council | | | - |
| 30 | Long Term Care Ombudsman Program | | | - |
| 31 | Medicaid Transportation Brokerage | | | - |
| 32 | Family Caregiver Support Project & Respite Services | | | - |
| 33 | Dementia Partnerships Project | | | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | - |
| 36 | Chronic Disease Self Management Program | | | - |
| 37 | Health Homes | | | - |
| Total Subcontractor Expenditures | | - | - | - |
| 38 | Total Budgeted Expenditures | 1,397,097 | 1,380,668 | (16,429) |
| 39 | Unallocated Funding | - | - | |
| 40 | Percent Change in Total Budget | | | -1% |

| NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL DEPT BUDGET | | Other NWRC Activities | | |
|---|--------------------------------------|-----------------------|------------------------|----------------|
| | | 2019 Budget | 2019 Revised Budget | Change |
| Funding | | | | |
| 1 | DSHS - ALTSA - TXIX Medicaid | | | - |
| 2 | DSHS - ALTSA - All Other | | | - |
| 3 | Health Care Authority | | | - |
| 4 | Local Funds | 17,197 | 53,663 | 36,466 |
| 5 | Other Contracted | 309,550 | 436,050 | 126,500 |
| Subtotal Current Year Funding | | 326,747 | 489,713 | 162,966 |
| 6 | Fund Balance Reserves | 150,000 | 220,000 | 70,000 |
| Subtotal Funding (including reserves) | | 476,747 | 709,713 | 232,966 |
| | Percent Change from Original Budget | | | 49% |
| Operating Expenditures | | | | |
| 7 | Salaries & Wages | 76,764 | 129,211 | 52,447 |
| 8 | Taxes & Benefits | 40,895 | 60,548 | 19,653 |
| Total Personnel | | 117,659 | 189,759 | 72,100 |
| 9 | Office/Operating Supplies | 3,895 | 24,545 | 20,650 |
| 10 | Small Tools/Capital Equipment | 1,397 | 1,473 | 76 |
| 11 | Professional Services | 160,785 | 142,270 | (18,515) |
| 12 | Communication | 3,448 | 4,585 | 1,137 |
| 13 | Travel | 19,209 | 19,244 | 35 |
| 14 | Occupancy / Insurance | 6,117 | 7,055 | 938 |
| 15 | Tenant Improvements, Furniture, Move | 150,000 | 220,000 | 70,000 |
| 16 | Miscellaneous | 14,237 | 24,019 | 9,782 |
| Total Operating Expenditures | | 359,088 | 443,191 | 84,103 |
| Total Direct Service and Administration | | 476,747 | 632,950 | 156,203 |
| | Percent Change from Original Budget | | | 33% |

Other NWRC Activities

| 2019 SUPPLEMENTAL DEPT BUDGET | | 2019 | 2019 | |
|---|--|---------|----------------|---------|
| | | Budget | Revised Budget | Change |
| Subcontractor Expenditures | | | | |
| 17 | I&A/Case Management/FCSP | | | |
| 18 | ISR/Island County | | | - |
| 19 | San Juan County Senior Services | | | - |
| 20 | Legal Services | | | - |
| 21 | Nutrition | | | - |
| 22 | ISR/Island County | | | - |
| 23 | Skagit County | | | - |
| 24 | Whatcom/San Juan Counties | | | - |
| 25 | Disaster Relief | | | - |
| 26 | Volunteer Services | | | - |
| 27 | ISR/Island County | | | - |
| 28 | SCCAA/ Skagit County | | | - |
| 29 | Opportunity Council | | | - |
| 30 | Long Term Care Ombudsman Program | | | - |
| 31 | Medicaid Transportation Brokerage | | | - |
| 32 | Family Caregiver Support Project & Respite Services | | | - |
| 33 | Dementia Partnerships Project | | | - |
| 34 | Kinship Caregivers Support Program/Kinship Navigator | | | - |
| 35 | Caregiver Training/Agency Workers Health Insurance | | | - |
| 36 | Chronic Disease Self Management Program | | | - |
| 37 | Health Homes | | | - |
| Total Subcontractor Expenditures | | - | - | - |
| 38 | Total Budgeted Expenditures | 476,747 | 632,950 | 156,203 |
| 39 | Unallocated Funding | - | 76,763 | |
| 40 | Percent Change in Total Budget | | | 33% |

**RESOLUTION #19-02
NORTHWEST REGIONAL COUNCIL BUDGET
JANUARY 1, 2019 - DECEMBER 31, 2019**

WHEREAS, the attached Supplemental Budget #1 for calendar year 2019 has been presented to the Northwest Regional Council for review; and

WHEREAS, the Northwest Regional Council has reviewed said document and is in agreement with the funding and expenditure levels set forth in said document;

NOW, THEREFORE, the Northwest Regional Council does ordain as follows:

The Northwest Regional Council Supplemental Budget #1 for 2019 is hereby approved as presented.

RESOLUTION NUMBER 19-02 APPROVED THIS 18th DAY OF JULY, 2019.

NORTHWEST REGIONAL COUNCIL:

Helen Price Johnson, Vice-Chair
Island County Commissioner

Jill Johnson
Island County Commissioner

Rick Hughes
San Juan County Council Member

Jamie Stephens, Chair
San Juan County Council Member

Ron Wesen
Skagit County Commissioner

Lisa Janicki
Skagit County Commissioner

Jack Louws
County Executive, Whatcom County

Carol Frazey
Whatcom County Council Member

ATTEST:

Dan Murphy, Executive Director
Northwest Regional Council

NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL BUDGET

REVENUE PROJECTIONS 2019

| Funding Source | Original Revenues 2019 | Revised Revenues 2019 | Increase/ Decrease 2019 | % of Change |
|---|------------------------------|-----------------------------|-------------------------------|-------------------|
| Older Americans Act | | | | |
| Title III-B--New | 614,786 | 566,720 | (48,066) | -7.8% |
| --Carryover | 62,709 | 75,383 | 12,674 | 20.2% |
| Title III-C-1--New | 513,760 | 528,297 | 14,537 | 2.8% |
| --Carryover | 1,148 | 1,799 | 651 | 56.7% |
| Title III-C-2--New | 289,210 | 318,727 | 29,517 | 10.2% |
| --Carryover | 378 | 503 | 125 | 33.1% |
| Title III-D--New | 32,893 | 31,837 | (1,056) | -3.2% |
| --Carryover | 11,523 | 13,488 | 1,965 | 17.1% |
| Title III-E--New | 210,317 | 209,308 | (1,009) | -0.5% |
| --Carryover | 63,567 | 149,005 | 85,438 | 134.4% |
| Elder Abuse--New | 4,031 | 4,005 | (26) | -0.6% |
| --Carryover | - | - | - | 0.0% |
| Subtotal Older Americans Act | 1,804,322 | 1,899,072 | 94,750 | 5.3% |
| Other Aging and Long Term Services (AL TSA) | 115,524 | 117,418 | 1,894 | 1.6% |
| Nutrition Services Incentive Program (NSIP) | 301,640 | 257,066 | (44,574) | -14.8% |
| Senior Farmer's Market Nutrition Project | 60,223 | 63,417 | 3,194 | 5.3% |
| Home Delivered Meal Expansion (State Bill 5736) | 37,241 | 49,741 | 12,500 | 33.6% |
| Medicaid Case Management/Nursing Services | 3,252,544 | 3,411,882 | 159,338 | 4.9% |
| --Requested Match | 64,434 | 90,434 | 26,000 | 40.4% |
| Core Services Contract Management | 378,107 | 378,107 | - | 0.0% |

NORTHWEST REGIONAL COUNCIL 2019 SUPPLEMENTAL BUDGET

| Funding Source | Original Revenues 2019 | Revised Revenues 2019 | Increase/ Decrease 2019 | % of Change |
|--|------------------------------|-----------------------------|-------------------------------|-------------------|
| Medicaid Administrative Claiming | 142,000 | 142,000 | - | 0.0% |
| Medicaid Transportation Brokerage | 3,912,000 | 4,052,000 | 140,000 | 3.6% |
| Caregiver Training Reimbursement to Home Care Agencies | 202,000 | 260,000 | 58,000 | 28.7% |
| Health Care Plan and Training Tuition Reimbursement to HCA | 52,800 | 52,800 | - | 0.0% |
| Senior Citizens Services Act | 556,555 | 556,555 | - | 0.0% |
| State Family Caregiver Support Program | 683,348 | 726,837 | 43,489 | 6.4% |
| Family Caregiver Expansion Waiver | 596,226 | 596,226 | - | 0.0% |
| Volunteer Services--General Fund | 118,868 | 123,285 | 4,417 | 3.7% |
| Resident Services Coordination Bellingham Housing Authority/WCCOA-Birchwood | 40,453 | 40,453 | - | 0.0% |
| Resident Services Coordination Bellingham Housing Authority/WCCOA-Catherine May | 40,453 | 40,453 | - | 0.0% |
| Private Pay Case Management | 5,000 | 5,000 | - | 0.0% |
| Dementia Partnerships Project | 64,385 | 64,385 | - | 0.0% |
| Medication Management & Support Program Senior Drug Education Program | 12,612 | 12,612 | - | 0.0% |
| Kinship Care Support Project | 68,409 | 68,409 | - | 0.0% |
| Kinship Navigator Project | 44,243 | 44,243 | - | 0.0% |

**NORTHWEST REGIONAL COUNCIL
2019 SUPPLEMENTAL BUDGET**

| Funding Source | Original Revenues 2019 | Revised Revenues 2019 | Increase/ Decrease 2019 | % of Change |
|---|---------------------------------------|--------------------------------------|--|----------------------------|
| Care Consultation and Management Services for Veteran Directed Home Services Program | 3,000 | 3,000 | - | 0.0% |
| Health Homes | 2,914,155 | 2,914,155 | - | 0.0% |
| Jail Health Program | 1,373,788 | 1,373,788 | - | 0.0% |
| Behaviorial Health Program | 374,399 | 374,399 | - | 0.0% |
| Local Funds | 426,945 | 570,845 | 143,900 | 33.7% |
| NW LEARN | 87,790 | 87,790 | - | 0.0% |
| Skagit County Care Coordination | 252,000 | 126,000 | (126,000) | -50.0% |
| Whatcom County Boundary Review Board | 10,000 | 10,000 | - | 0.0% |
| Skagit County Boundary Review Board | 10,000 | 10,000 | - | 0.0% |
| Total Northwest Regional Council Revenues | 18,005,464 | 18,522,372 | 516,908 | 2.9% |

NORTHWEST REGIONAL COUNCIL 2019 BUDGET

| COMPARISON OF ANNUALIZED FTEs | Revised 2018 FTE | Original 2019 FTE | Revised 2019 FTE | Change |
|---|------------------------|-------------------------|------------------------|-------------|
| Position | | | | |
| Executive Director | 1.00 | 1.00 | 1.00 | - |
| Care Management Director | 1.00 | 1.00 | 1.00 | - |
| Operations Director | 1.00 | 1.00 | 1.00 | - |
| Medicaid Transportation Services Manager | 1.00 | 1.00 | 1.00 | - |
| Community Programs Manager | 1.00 | 1.00 | 1.00 | - |
| Community Programs Supervisor | 1.00 | 1.00 | 1.00 | - |
| Planner | 2.00 | 2.00 | 2.00 | - |
| Contracts Specialist | 2.00 | 2.00 | 2.00 | - |
| HR/Administrative Assistant | 1.00 | 1.00 | 1.00 | - |
| Office/Human Resources Manager | 1.00 | 1.00 | 1.00 | - |
| Program Specialist | 11.00 | 14.00 | 14.00 | - |
| Program Specialist Tribal Outreach | 1.00 | 1.00 | 1.00 | - |
| Customer Service Representative | 5.00 | 6.00 | 6.00 | - |
| Administrative Aide | 1.75 | 1.75 | 1.75 | - |
| Skagit Case Management Program Supervisor | 1.00 | 1.00 | 1.00 | - |
| Quality Assurance Specialist/Case Management Supervisor | 1.00 | 1.00 | 1.00 | - |
| a. Case Manager/Care Coordinator | 29.75 | 32.75 | 34.75 | 2.00 |
| Behavioral Health Counselor | 3.00 | 3.00 | 3.00 | - |
| RN Case Manager | 1.00 | 1.00 | 1.00 | - |
| WH Case Management Supervisor/RN Services Coordinator | 1.00 | 1.00 | 1.00 | - |
| b. Care Management Program Supervisor | 1.00 | 1.00 | 2.00 | 1.00 |
| Care Management Administrative Supervisor | 1.00 | 1.00 | 1.00 | - |
| Case Aide | 7.00 | 8.00 | 8.00 | - |
| Program Operations Specialist | 1.00 | 1.00 | 1.00 | - |
| Fiscal Manager | 1.00 | 1.00 | 1.00 | - |
| Senior Accountant | 1.00 | 1.00 | 1.00 | - |
| Accounting Analyst | 2.00 | 2.00 | 2.00 | - |
| Staff Accountant | 1.00 | 1.00 | 1.00 | - |
| Case Aide/IT Support | 0.00 | 0.00 | 0.00 | - |
| NW LEARN Planner | 0.00 | 0.00 | 0.00 | - |
| Executive Assistant | 0.00 | 0.00 | 0.00 | - |
| Receptionist/Secretary | 2.00 | 2.00 | 2.00 | - |
| Information Technology Specialist | 1.00 | 1.00 | 1.00 | - |
| Network Administrator | 1.00 | 1.00 | 1.00 | - |
| Administrative Assistant | 1.00 | 1.00 | 1.00 | - |
| Jail Health Nursing Supervisor | 1.25 | 1.00 | 1.00 | - |
| Jail Health RN | 9.68 | 9.48 | 9.48 | - |
| Jail Health Medical Assistant | 2.00 | 2.00 | 2.00 | - |
| Total Annualized FTEs | 100.43 | 107.98 | 110.98 | 3.00 |

Changes for 2019:

- a. Hire 2 Care Coordinators with Hospital and Accountable Community of Health Funds
- b. Hire 1 Care Management Program Supervisor

TO: Northwest Regional Council
FROM: Dan Murphy, Executive Director
DATE: July 9, 2019
SUBJECT: Contribution Request for 2020

Background

This memo is to request contributions for 2020 from member counties. Contribution requests (attached) are being sent to each NWRC sponsoring county in order to fit with county budget cycles. The motion below is for the NWRC Board to finalize those requests, either as presented or in modified amounts if the Board so chooses.

The Interlocal Agreement governing the NWRC stipulates local funding as follows: "All members of the NWRC shall pay contributions, as established by the NWRC and confirmed by the legislative body of each member county, based proportionally on a formula to include population of the member counties." NWRC uses member contributions as local match for various federal and state fund sources and the request for 2020 remains the same as for 2019. Each county's share is based on their proportion of the senior population for the region.

The requested County funding (member cities are invoiced separately) for the Law Enforcement Administrative Radio Network (LEARN) are based on estimates of the funding needed to maintain the network made by the LEARN board, which is composed of representatives of the law enforcement jurisdictions in the regions.

PROPOSED MOTION: The Northwest Regional Council approves the submittal of requests for the attached amounts for fees and contributions to member counties for 2020.

ISLAND COUNTY

NWRC LOCAL FUNDING REQUEST BUDGET NARRATIVE - 2020

I. NW LEARN PROGRAM MAINTENANCE AND OPERATIONS - \$ 7,720

The maintenance and operation for the Law Enforcement Area Radio Network System is shared by all jurisdictions in the four Northwest Counties. The LEARN Program Maintenance and Operations budget allocates costs for mountain top repeater sites to actual users. Island County no longer participates in the radio maintenance and repair contract, as the county has in house technicians. Island County also shares the site rent of two repeater sites with other counties. This 2020 request is based on the NW LEARN Board projection of their needs for the coming year and includes a slight increase of \$52 from \$7,668 for 2019 due to a site rent increase on Mount Constitution. Island County's balance for contingencies is \$43,122 (as of 4/30/19).

II. NWRC AGENCY MATCH - \$19,925

The Northwest Regional Council receives more than eighteen million dollars in funds for many types of programs for seniors and people with disabilities in our area. NWRC is required to match parts of those funds with locally generated cash. The dollars from your county are pooled with funds from the other member counties and constitute part of the required match.

Overall, and for your member county this local match request is the same as in prior years. Your contribution is based on guidelines in the Interlocal Agreement which state that "All members of the NWRC shall pay contributionsbased proportionally on a formula to include population of the member counties."

This local funding will be integrated into NWRC work programs, objectives, and budget for 2020 for the stated purposes, subject to review by staff, various advisory committees/boards and by the Northwest Regional Council Governing Board. Northwest Regional Council members from Island County are Commissioners Helen Price Johnson and Jill Johnson.

SAN JUAN COUNTY

NWRC LOCAL FUNDING REQUEST BUDGET NARRATIVE - 2020

I. NW LEARN PROGRAM MAINTENANCE AND OPERATIONS - \$ 7,036

The maintenance and operation for the Law Enforcement Area Radio Network System is shared by all jurisdictions in the four Northwest Counties. The LEARN Program Maintenance and Operations budget allocates costs for mountain top repeater sites to actual users. Radio maintenance costs are invoiced to each department based upon actual time and materials charges. This 2020 request is based on the LEARN Board projection of their needs for the coming year is a slight increase of \$155 from the \$6,881 requested in 2019 due to a site rent increase on Mount Constitution. San Juan County's balance for contingencies is \$40,873 (as of 4/30/19).

II. NWRC AGENCY MATCH - \$ 3,965

The Northwest Regional Council receives more than eighteen million dollars in funds for many types of programs for seniors and people with disabilities in our area. NWRC is required to match parts of those funds with locally generated cash. The dollars from your county are pooled with funds from the other member counties and constitute part of the required match.

Overall, and for your member county this local match request is the same as in prior years. Your contribution is based on guidelines in the Interlocal Agreement which state that "All members of the NWRC shall pay contributionsbased proportionally on a formula to include population of the member counties."

This local funding will be integrated into NWRC work programs, objectives, and budget for 2020 for the stated purposes, subject to review by staff, various advisory committees/boards and by the Northwest Regional Council Governing Board. Northwest Regional Council members from San Juan County are Councilmen Jamie Stephens and Rick Hughes.

SKAGIT COUNTY

NWRC LOCAL FUNDING REQUEST BUDGET NARRATIVE - 2020

I. NW LEARN PROGRAM MAINTENANCE AND OPERATIONS - \$ 26,940

The maintenance and operation for the Law Enforcement Area Radio Network System is shared by all jurisdictions in the four Northwest Counties. The LEARN Program Maintenance and Operations budget allocates costs for mountain top repeater sites to actual users. Radio maintenance costs are invoiced to each department based upon actual time and materials charges. This 2019 request is based on the LEARN Board projection of their needs for the coming year is a slight increase of \$642 from the \$26,298 requested in 2019 due to repeater site rent increases. Skagit County's balance for contingencies is \$ 24,300 (as of 4/30/19).

II. NWRC AGENCY MATCH - \$ 28,746

The Northwest Regional Council receives more than eighteen million dollars in funds for many types of programs for seniors and people with disabilities in our area. NWRC is required to match parts of those funds with locally generated cash. The dollars from your county are pooled with funds from the other member counties and constitute part of the required match.

Overall, and for your member county this local match request is the same as in prior years. Your contribution is based on guidelines in the Interlocal Agreement which state that "All members of the NWRC shall pay contributionsbased proportionally on a formula to include population of the member counties."

This local funding will be integrated into NWRC work programs, objectives, and budget for 2020 for the stated purposes, subject to review by staff, various advisory committees/boards and by the Northwest Regional Council Governing Board. Northwest Regional Council members from Skagit County are Commissioners Ron Wesen and Lisa Janicki.

WHATCOM COUNTY

NWRC LOCAL FUNDING REQUEST BUDGET NARRATIVE - 2020

I. NW LEARN PROGRAM MAINTENANCE AND OPERATIONS - \$33,196

The maintenance and operation for the Law Enforcement Area Radio Network System is shared by all jurisdictions in the four Northwest Counties. The LEARN Program Maintenance and Operations budget allocates costs for mountain top repeater sites to actual users. Radio maintenance costs are invoiced to each department based upon actual time and materials charges. This 2020 request is based on the NW LEARN Board projection of their needs for the coming year and includes a slight increase of \$103 from \$33,093 for 2019 due to repeater site rent increases. Whatcom County's balance for contingencies is \$65,495 (as of 4/30/19).

II. NWRC AGENCY MATCH - \$46,492

The Northwest Regional Council receives more than eighteen million dollars in funds for many types of programs for seniors and people with disabilities in our area. NWRC is required to match parts of those funds with locally generated cash. The dollars from your county are pooled with funds from the other member counties and constitute part of the required match.

Overall, and for your member county this local match request is the same as in prior years. Your contribution is based on guidelines in the Interlocal Agreement which state that "All members of the NWRC shall pay contributionsbased proportionally on a formula to include population of the member counties."

III. SENIOR NUTRITION PROGRAM - \$60,000

This portion of the request is the same as in 2019. Northwest Regional Council integrates the funds with existing service delivery contracts with Whatcom County Council on Aging to provide Whatcom County residents with Home Delivered Meals Services.

This local funding will be integrated into NWRC work programs, objectives, and budget for 2020 for the stated purposes, subject to review by staff, various advisory committees/boards and by the Northwest Regional Council Governing Board. Northwest Regional Council members from Whatcom County are County Executive Jack Louws and County Council Member Carol Frazey.